

PRESERVATION Grant Guidelines

- **The GRAMMY Foundation Grant Program awards grants to organizations and individuals to support efforts that advance the archiving and preservation of the music and recorded sound heritage of the Americas.**
- **Grant requests may span a time period up to twenty-four months and cannot overlap with previously awarded projects.**
- **Direct all questions to loi@grammy.com**

The GRAMMY Foundation Funds:

- Preservation of original, pre-existing media and source material
- Preservation projects which follow the recommended methodology
- Projects of historical, artistic, cultural and/or national significance
- Archiving projects including the rescue, organization of and access to pre-existing media and materials

The GRAMMY Foundation Does Not Fund:

- Recording Academy Chapters, Trustees, Governors, Officers or Staff
- GRAMMY Museum Projects or Staff
- Organizations which discriminate on the basis of race, sex, religion, national origin, disability or age
- Regular ongoing business activities of individual/corporate applicant
- Projects promoting advocacy issues
- A single organization or individual for more than three consecutive years
- Organizations or individuals not based in the Americas
- Purchase of collections
- Recording projects, demo tapes or performance events
- Proposals for commercial purposes (such as CD reissue or textbook / A/V package)
- Purchase or repairs of equipment* (individual hard drives are allowable as a working medium but not as an archive medium)
- Purchase or repairs of musical instruments
- Maintenance or upgrading of computer systems
- Competitions or any expense associated with competitions
- Work toward academic degrees
- Professional development
- Music education or in-residence programs
- Documentaries
- Endowments and fundraising
- Buildings and facilities
- Marketing, publicity, design costs
- Projects where copyright status is unknown

BUDGET

- Salary compensation for senior project personnel, if being requested for funding, should equal no more than fifty percent of the total funding requested from the GRAMMY Foundation. Any intent to provide salary compensation above the fifty percent must be disclosed and explained in the proposal budget. Full-time personnel may not use Foundation funding to supplement their salary.

If you are applying from outside the United States, you are required to submit a W-8BEN tax form upon notification of a grant award. The grant cannot be awarded to an individual or organization without a W-8BEN.

Late, incomplete, and Letters of Inquiry not within guidelines will not be reviewed

Archiving note:

As there is no permanent digital archiving medium, we require that you seek the advice of a sound engineer or technician knowledgeable in current archiving standards and technology. A sustainable plan for the long-term maintenance and playback of your collection should also be defined. If you have not yet consulted with or identified a qualified technician experienced in archiving standards, you may consider first applying for a grant in the Planning category. Please refer to the GRAMMY Foundation Web site.

Access and dissemination:

Public access to the archived collection is a major consideration of our grant selection committee. Collections that have a broad public accessibility will given priority over projects that have limited access. Funding requests for projects leading only to commercial releases will rarely be considered.